



Job Announcement
Development Director
Location: Preference for Seattle Area

The NW Energy Coalition is seeking a strategic and dynamic development director to help the Coalition grow and thrive. Working in close partnership with the executive director and Board finance & development committees, the development director will build a development strategy that diversifies the Coalition's revenue streams, and steward relationships with foundation staff, donors and sponsors to further develop, diversify and grow the Coalition's solid funding base.

About NW Energy Coalition

Established in 1981, the Coalition is an alliance of over 100 environmental, civic, and human service organizations, progressive utilities and businesses in Oregon, Washington, Idaho, Montana and British Columbia. Our mission is to advance clean, equitable, and affordable energy policies by leveraging our analytic expertise and convening a broad alliance of people and organizations. We envision the Northwest comprised of communities that benefit from a carbon-free energy system that equitably meets the needs of people and preserves the region's natural resources.

We promote the development of renewable energy, energy efficiency, consumer protection, equitable and affordable clean energy services for all consumers, and fish and wildlife restoration on the Columbia and Snake rivers. The Coalition is committed to advancing Justice, Equity, Diversity, and Inclusion (JEDI) and we are committed to addressing the harm that Black, Brown, and Indigenous (BBI) communities have endured due to the energy system, policies, and practices in the Northwest. We are mindful of the intersectional nature of race, economic well being, and geography (urban/rural), and recognize that our commitment to racial justice will help advance energy justice more broadly.

The Coalition has an annual budget of approximately \$1 million and is in strong financial health with a six-month reserve. 70% of our funding comes from private foundation and organizational grants and the remainder from membership, donors, and sponsors.

Principal duties and responsibilities include but not limited to:

- *Create and execute multi-year fundraising strategy that diversifies the Coalition's revenue streams*
- *Actively engage and support Board fundraising & development activities*
- *Donor and sponsorship outreach and cultivation*
 - Identify, cultivate, and engage new and existing major donors and sponsors, and corporate partners
 - Develop communication materials, in coordination with communications manager, that translate our technical energy work into more understandable messages
- *Grant Development*
 - Lead the development of grant proposals and Letters of Interest, collaborating with Coalition staff where needed
 - Research new grant opportunities and secure renewals of existing grants
 - Track proposals, report timelines, and ensure metrics and outcomes are fulfilled

Qualifications:

- At least 5 years of experience in non-profit fundraising and grant writing, with a demonstrated ability to raise funds and work with foundations and donors.
- Excellent relationship-building skills and the ability to engage with a wide variety of internal and external stakeholders.
- Strong written communication skills, with experience translating technical jargon into easy-to-understand communications
- Ability to handle multiple projects and priorities.
- Exceptional attention to detail and experience working in teams.
- A can-do attitude and ability to take initiative, follow through and manage time efficiently.
- Nice to have: Experience with Salesforce and background in climate, energy and/or environmental policy.

Salary and benefits: Salary \$80,000 to \$90,000 DOE.

Excellent benefits include generous medical, dental and vision insurance, four weeks paid vacation, 11 paid holidays, paid sick leave and employer-matching retirement plan.

NWEC is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to age, ancestry, color, family or medical care leave, gender identity or expression, genetic information, marital status, medical condition, national origin, physical or mental disability, political affiliation, protected veteran status, race, religion, sex (including pregnancy), sexual orientation, or any other characteristic protected by applicable laws, regulations and ordinances. We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you need assistance and/or a reasonable accommodation due to a disability during the application or the recruiting process, please send a request.

Position is open until filled. Application review will begin the week of April 25th. To help us efficiently process applications and ensure your application is received, please observe the following:

1. Please email a resume and cover letter to Kat Plimpton at kat@nwenergy.org
2. Make the subject line of your email: "Your Full Name, Development"
3. In your cover letter, please indicate where you learned about the position