



**Energy Efficiency Policy Associate**  
**Full-Time Position**  
**Seattle (preferred) or Olympia**

**Background**

The NW Energy Coalition is an alliance of about 100 environmental, civic, and human service organizations, progressive utilities and clean energy businesses in Oregon, Washington, Idaho, Montana and British Columbia. We promote development of energy efficiency and renewable energy, low-income and consumer protection in energy policy decisions, and fish and wildlife restoration on the Columbia and Snake Rivers.

Energy policy is critical to the Northwest's economic and environmental health. Ensuring that individual utilities, state governments and the region pursue clean and affordable energy strategies for meeting the region's energy needs is a central focus.

**Job description**

This position will analyze, develop and advance energy efficiency, demand response and low-income energy policy and program implementation, and address other utility regulatory issues affecting clean energy. In order to foster the development of and create a market for the next generation of energy efficiency products and services, this position will advocate for strong utility energy efficiency programs, performance-based energy efficiency models, benchmarking and disclosure, building energy codes, low-income weatherization, and demand response programs. This position is part of the Coalition policy team and will report to the policy director.

This position is located at our downtown Seattle office in the historic Colman building.

**Principal duties and responsibilities**

- Represent the Coalition in regulatory and agency proceedings
- Advocate durable and effective policies and programs in regional, state and local regulatory, utility and legislative proceedings and other public policy settings
- Represent the Coalition on utility and government advisory committees as appropriate
- Develop and initiate policy and program strategies that ensure energy services are affordable and equitable for all customers
- Prepare position and policy papers; write articles and reports for Coalition publications
- Work with diverse Coalition members and allies to develop mutually supportive policy positions and nurture collaborative working relationships
- Assist outreach staff in mobilizing Coalition member organizations and community activists for public hearings and related public involvement
- Respond to media inquiries as needed

Posted October 3, 2016

- Work collaboratively with Coalition staff, board, and member organizations
- Other duties as assigned

## Qualifications

### *Required:*

- Bachelor's degree in a relevant discipline and at least three years experience in energy policy or energy program implementation. Experience may substitute for education.
- Experience in energy efficiency, utility program implementation and public policy development
- Excellent writing and public speaking skills, especially the ability to communicate effectively with a wide range of audiences from technical experts to the general public
- Ability to juggle multiple tasks and respond quickly in time-sensitive policy deliberations
- Proven ability to work collaboratively in a dynamic team environment
- Ability to travel throughout the Northwest, including Olympia, Portland and Salem.

**Salary and benefits:** Full-time position. Salary \$45,000 - \$55,000 annually, DOE. Excellent benefits include generous medical, dental and vision insurance, four weeks paid vacation, 10 paid holidays and employer-matching retirement plan. NWECC is an equal opportunity employer.

**Position is open until filled.** To help us efficiently process applications and ensure your application is received, please observe the following:

1. Please email a resume, cover letter, and two writing samples to Evyan Horton at [evyan \(at\) nwenergy \(dot\) org](mailto:evyan@nwenergy.org).
2. Make the subject line of your e-mail: "Your Full Name, Energy Efficiency Policy Associate"
3. In your resume, please provide specific dates of employment (month/year)
4. In your cover letter, please indicate where you learned about the position

For more information about the NW Energy Coalition go to [www.nwenergy.org](http://www.nwenergy.org).

Start date: ASAP.